Attendance at the meeting: Debbie Revell (DR), Charlotte Maughan (CM), Michelle Liversidge (ML), Bradley Revell (BR), John Hobart (JH), Alan Mills (AM), Judith Nichols (JN), Margaret Robin (MR), Nick Hansom (NH), Barbara Hansom (BH)

Apologies: Janet Goodenough (JG), Anne Toogood (AT), Dr Penny Barley (BP), Christine Claringbould (CC), Paul Curd (PC), Lorraine Campbell (LC), Helen Tedder (HT), Marsha Horne (MH), Sidonia Farago (SF)

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| Serial | Title | Description | Who is responsible | Target Date | Remark |
| 1. | Chairperson/  Secretary | **Selection of a new chairperson for the PPG**  Nick and Barbara Hansom have kindly accepted the role of joint chair for the PPG  **Dates of the PPG meetings**  Dates are to be changed from every 4 months, to every 3 months. New dates to be confirmed by DR |  |  |  |
| 2. | PPG Notice board/update on social media  Newsletter  Dementia Carers Group  Deal Locality PPG Group  STP, Stroke Consultation, and Mental Health  Update on the Deal Hub | * The month of March is focusing on Autoimmune Diseases on the PPG notice board. * January was joint for Prostate Cancer and Cervical Cancer, and February was Stroke * Social media accounts are linked so that there is consistency with the content between the Facebook and Twitter pages. The handles for these accounts will be added to the main Cedars Surgery webpage. They are also on posters around the practice   The next edition of the newsletter will be published in April/May. There will be a focus on promoting the PPG, the Dementia Carers support group led by JN, healthy recipe, half-day closing dates for the practice   * A past session was held at Judith's home and the attendees felt more comfortable in that environment than the meeting room at the Cedars. However, there were some potential issues with transport for the attendees. * The room upstairs at the Cedars will be more suitable as has comfy chairs, a more relaxed feel and use of kettle/fridge for refreshments * 1st Tuesday of every month starting at 13:45 pm * Maximum of 6 people at present but would like to expand this   The meeting has been postponed until Monday 26th March 2018   * STP = sustainability and transformation partnership * CCGs in Kent are to be amalgamated to form one giant governing body * Deal meeting was promised in the Minster meeting (scheduled for 27th March) but no news yet * K&C and QEQM stroke wards are in the process of being closed and that they will move to WHH * Currently, stroke patients in Deal and Sandwich will be sent to QEQM * First responders are volunteers and have to supply their own equipment * Meant to treat minor ailments so that GPs can spend more time with patients who have chronic, complex conditions by being able to offer 15-20 minute appointments, when required * Referral must come from GP, it is not a walk-in clinic, and at the weekends/out of hours, a referral must be obtained from 111 * Will be held at Deal Hospital to work alongside Minor Injuries |  |  |  |
| 3. | AOB  Meeting Closed | * DNA poster: CM will design a new Did Not Attend poster to highlight the figures patients not attending their appointments * Locality: 2 members of each local PPG usually attend the locality meeting on behalf of their practice. DR to request a copy of the meeting minutes from PC to distribute amongst members of the Cedars PPG * Cross Party NHS Group (Fair Deal for the NHS) has their next meeting on Wednesday 21st March at 19:30 pm at Deal-Ability in Victoria Road, Deal * A notice is to be placed around the Cedars practice to promote the local Stroke meeting, regarding the proposed changes to Stroke units in local hospitals * \*\* PPG to devise a way to educate the public on the crisis within the NHS * Promotion of the PPG via text messaging for a specific demographic (under 30s, new mothers, etc) & also introduce the prospect of a virtual group where participants can contribute online but do not need to attend physical meetings, if it is not convenient for them to do so   The next meeting will be held on **Tuesday 5th June 2018 at 6 pm** |  |  |  |